

Bookworms Code of Conduct:

First Ratified: 8th of August 2025

1. Introduction and Purpose:

1.2. This policy's purpose is to provide clear guidance to all members about the Bookworms club Code of Conduct.

2. To Whom Does This Apply:

2.1. Student and non-student members of the Bookworms club are obliged to adhere to this policy.

3. Expectation of Members:

- 3.1. Respect the ideas of your fellow members.
 - 3.1.2. Every suggestion is a valid suggestion, participation is encouraged.
 - 3.1.3. This is a safe space to bring your ideas.
- 3.2. Maintain a positive attitude and willingness to learn.
- 3.3. If unable to attend an event or meeting let a President know.
- 3.4. Keep the club finances, and other private matters confidential if entrusted with them.
- 3.5. Treat all members with respect and work co-operatively.
- 3.6. All hazards and misconducts can and should be reported.

5. Serious Misconduct:

- 5.1. Serious misconduct will be considered to be in breach of this Code of Conduct, and will not be tolerated. The below are examples of such conduct:
 - 5.1.2. Sexual Harassment.
 - 5.1.3. Falsifying club documents.
 - 5.1.4. Violence or bullying.
 - 5.1.5. Theft or fraud.