

Log into www.clubs.ousa.org.nz

Then click on 'Clubs'

Grant applications

Sorry, your clubs must be affiliated before you can apply for a grant.

Club grants for Otago Samoan Students' Association

Club or Society Grant

When do you apply?

At least 14 working days prior to any event starting

Grants will never be approved retrospectively, the panel take this from the day you applied.

What can you get?

OUSA has grants policy which in turn has criteria for grants, this is only a starting point and the panel has recommended higher or lower amounts at times.

It's important for you to know that:

Conferences, at the discretion of the panel. Can't be academic or related to academic study. E.g. presenting research at academic conferences. But can be if talking about academic work in other contexts, e.g. community events.

Acceptable for travel/accommodation for club presidents etc. to attend club related things that shall benefit the entire club.

Priority for more funding towards safety gear/ safety training courses/conferences.

Money for uniforms and equipment. Based on size of club and how many they need. Require more than one direct quote. Should OUSA be trying to get a cheaper deal for uniforms for clubs and have a recommended supplier? At the moment giving \$1000.00 for uniforms and basing equipment on a case-by-case basis. Perhaps require/suggest clubs to take a bond for uniforms/equipment loaned out to members?

Cultural nights, competitions, fundraising evenings, community projects etc., venue hire and costs for events. At the moment \$1000.00.

Conferences/events at recognised national or international institutions. Not academic based though. This is at the panel's discretion but should take into account the applicant's path of study.

Please refer to the grants policy via this link: <http://www.ousa.org.nz/downloads/GrantsPolicy17.pdf>

[Apply for this grant now »](#)

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grants and affiliations

Dashboard

Clubs

Grants

Room bookings

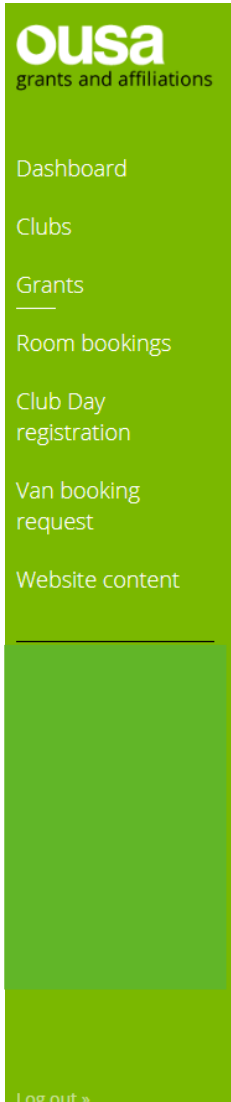
Club Day
registration

Van booking
request

Website content

Log out »

Read the terms to applying for a grant, if your happy with them, click the 'I understand and agree to these terms' button



Club or Society Grant

Application for Sample Club Otago Samoan Students' Association

Who can apply?

Applicants need to be:

- A current OUSA Affiliated Clubs or Society

Who can't apply

- Participating in an event that has received a grant from OUSA already.

Eligibility restrictions

- Clubs and Societies are eligible for two successful grants a year
- OUSA Grants cannot be applied for retrospectively (i.e. for an event that has already been undertaken or commenced at time of application).

Applicants are advised to obtain independent advice regarding any taxation, benefit, student loan and student allowance implications of receiving a grant.

An approved grant may be revoked and OUSA may require that part or all of a grant paid be refunded if a recipient:

- brings the grants programme into disrepute, or
- has breached the conditions of the grant contract, or
- does not commence and/or withdraws at any time from the event/activity for which the grant was approved.
- If approved it is expected the event/activity for which the grant is given will commence within 12 months of approval or the end of the year.

[I understand and agree to these terms »](#)

Fill in the details – name of your club, how many active members your club has, and your clubs email address

Club or Society Grant

Which Club are you applying on behalf of? Otago Samoan Students' Association

How many active members does your club have? 100

Club email address:

What is it that your club is applying for?

Note the Otago Malaysian Students Association are applying for support for their cultural show case

Event/Activity/Project Details

Are you attending a conference/forum/Seminar. No

Are you running a conference/forum/Seminar. Yes

Are you running an Event, a cultural or stage show No

Are you running a sports event No

Are you buying new equipment or uniforms? No

Other please explain

Tell us about your project...

What is it?

How many students are involved?

What is the event/activity/project?

So'otaga 2018 Annual Conference

Please explain the event/activity/project:

So'otaga (So'o) is an annual conference for all Samoan Students' Associations from NZ universities.

This platform provides an opportunity for members to network with other universities, and is a way to celebrate and learn about the Samoan culture.

The conference was first established in 1979 with only 2 universities participating that being Victoria University and University of Auckland. It has grown to have almost all Universities participating which is truly remarkable. Initially one of the many reasons for this conference to be initiated was that this conference provided a platform for Scholarship students from Samoa whom attended the various universities in New Zealand to come together fellowship and to remind them of the Samoan culture and traditions. This rapidly expanded to NZ-born Samoans as they too also needed to be reminded of the culture and traditions and in many instances be educated about it. The expansion did not stop there as many non-Samoan students have attended the conference as they endeavor to explore and learn our beautiful culture.

How many student members will be involved in this event/activity/project?

30-40

When is the event?

How will your club benefit?

Where is the event/activity taking place?

University of Auckland

Event/activity start date

Monday 3rd September 2018

Event/activity end date

Sunday 9th September 2018

How will this benefit your Club or Society?

The main benefit So'otaga provides is the opportunity for our members to celebrate and learn more about our own culture within a setting where we are able to meet other fellow Samoan students from other universities in NZ. Non-Samoan students are also welcome to participate and they too, will be able to interact, experience and learn about our culture.

Networking with other students from the different universities in NZ. Our members are given chance to broaden their access to opportunities by meeting fellow students who will likely become work colleagues in the near future. They will gain satisfaction from assisting and connecting others within their network and ultimately build close friendships that will last.

We will participate in all events offered at the conference. These include speeches, debates, sports, Christian rally and visual arts. Members who are not fluent in Samoan will be encouraged to participate as it will be an opportunity for them to step out of their comfort zone and learn how to speak Samoan in a formal setting. They can overcome, develop or build upon their public speaking skills.

Our executive team will be able to develop leadership, organisation and time management skills. So'otaga is the biggest event for a Samoan Association in any calendar year. It requires a substantial amount of work to plan, organize and finance. Therefore it becomes a challenge for us as students to balance both our academic commitments and extra-curricular activities. But challenges are a necessity for personal growth. We experience and learn from what we did right and wrong, what we could've done better or should've started earlier. We can put our skills to the test and learn how to work as one unit to achieve our common goals.

**How much you are requesting
a grant of from OUSA**

**Are you receiving any other
funding or sponsorship
towards the uniform?**

We request a grant from OUSA of: 3000

Are you receiving any other funding/sponsorship? What other financial contributions will be going towards this project?

Additional info – anything you missed above that you want us to know about?

Additional information (if applicable)

Provide any further information

Registration fees are \$200 per person. This is due by July 10th. Estimated number of members to attend Sootaga 2018....30-40

List of name and ID numbers of those attending →

FIRST NAME	LAST NAME	STUDENT ID
Grace	Tuulua	4009491
Jasmine Ivy	Lancaster - Tasele	2056891
Adem	Robati-Mani	7560826
Sesalina	Ati Toleafoa	1000055269
Elisapeta	Kuresa	100059041
Diandra	Punivalu	1315527
Gloria	Tavila	3746675
Eileen	Lafolafo	4155051
Lillyokalani	Lameko	5746720
Mayreen	Fualau	7713113
Faaosala	Lale	6287437
Gaioka Joshua	Aliifaalogo	8779471
Faithing	Notoa	1010211
Lautele	Fetalaiga	7248547
Ileana	Lameta	4106405
Venus	Callan	9388223
Tiare	Scott	8572173
Antoinette	Tulpea	9906779
Mathew	Teo	1000044594
Ned	Collins	6731331
Tevita	Latavaio	8485403
Metitilani	Alo	
Matilda	Leleai	3489389
JF Suafai	Tuuau	1000020690
Leileen Jenifer Lisi	Lesu	9884051
John	Tuuau	1000058326
Faiumu	Taele-Pavihi	7003872
Maylanie	Alai	2751263
Jason	Alai	4348257
Namaniane	Enosa	1000058443
Vaifou	Koria	9811671
Ageli	Latu	8363119
Tipeni	Fiavaai	
Ruth	Letuipo	6163959
Livingstone	Efu	8400430

Letter of support – this shows the panel that this grant application has been approved by your club committee, and is a legitimate club application. Ask your club president to whip something up! Or ask someone from the community to support you by writing a letter of support

Samoan student have provided the information pack for the conference which was put together by UoA Samoan Students Assn.



"E sui faiga ae tumau fa'avae"

"Practices may change but foundations and traditions still remain"

Hosted by the UNIVERSITY OF AUCKLAND SAMOAN STUDENTS' ASSOCIATION (UASSA)

Monday 3rd September 2018- Sunday 3rd September 2018

SO'OTAGA INFORMATION PACKAGE

It is necessary for you to provide two quotes to show us you have looked around for the best deal in town!

Quotes

Please upload quote 1 here doc, 844kb

Please upload quote 2 here pdf, 132kb

Any other quotes? upload here

Any other quotes? upload here

Any additional information? please let us know here!

I have uploaded quotes for flights only as these were only official copies that were sent. We are still awaiting quote documents for uniforms.

This is what is required for a flight quote.

The receipt with payment amount, student names and departure/arrival info. This is proof of travel.



This is not a boarding pass

Your flight itinerary

Itinerary issue date: 03 Jul 2018

Booking Contact Details

Name Diandra Punivalu

Address 9016, New Zealand

Payment of \$840.00 NZD received

Booking reference

LJC4WQ

Manage booking

Check-in options

Check in online from 28 days before your Jetstar domestic flight and jump the queue!

Web check-in

At the airport: Print this at our airport kiosks or at the

Your flights

Date	Flight number	Departing	Arriving
Sun 09 Sep 2018 2:25pm / 14:25 Change flight	JQ285 Airbus A320 Starter Flight duration: 1hr 50min	Auckland Sun 09 Sep 2018 2:25pm / 14:25 Auckland Domestic Terminal	D Su 4: D Te

Passenger:	Seat:	Baggage:	Extras and services re
MISS Vaifou Koria	Choose seat	20kg (Add)	Book below
MR Adem Robati-Mani	Choose seat	20kg (Add)	Book below
MISS Eileen Lafolafo	Choose seat	20kg (Add)	Book below
MISS Faaosala Lale	Choose seat	20kg (Add)	Book below
MISS Gloria Tavila	Choose seat	20kg (Add)	Book below



Jetstar Airways Pty. Ltd.
GPO Box 4713,
Melbourne,
VIC 3001
AUSTRALIA
NZ GST:91-233-487

Your Jetstar Tax Invoice

Date: 04 Jul 2018

Your Details

Contact Details

Diandra Punivalu
9016, New Zealand

Booking Reference

PNR: LJC4WQ
Date: 04 Jul 2018

Charges

Booking Summary	Taxable	GST Amount	Inc GST
Fare	\$634.78 NZD	\$95.22 NZD	\$730.00 NZD
Bag Fees	\$95.65 NZD	\$14.35 NZD	\$110.00 NZD
Total Price	\$730.43 NZD	\$109.57 NZD	\$840.00 NZD

Payments Received

03 Jul 2018

Type: POLI

Amount: \$840.00 NZD

*GST tax applies for Australia
*GST tax applies for New Zealand
*VAT tax applies for Vietnam
*Consumption tax applies for Japan

**You are
required to
upload a
budget for your
project!**

Budget Upload

Please upload your budget, in xlsx, 14.3kb
a excel spread sheet

You need to ensure you have highlighted expenditure – your end product cost, and income – any incoming funds, this could include fundraising or other grants

FINANCIAL PLAN (30 people)			
	Cost per	Quantity	Total
1)Registration Fees	200	30	6000
Initial Deposit	50	30	1500
Remaining	150	30	4500
	200	0	6000
2)Flights			
Option 1 - Return Flights			
		Jet Star Quotes (online)	
Air NZ Quotes		Refer to qu	
Dunedin to Auckland	210	30	6300
Auckland to Dunedin	210	30	6300
Shuttle Transport (to and from)	40	30	1200
Total Cost per person	460		13800
		Jet Star Quotes	
Dunedin to Auckland	283	30	8490
Auckland to Dunedin	173	30	5190
Shuttle Transport (to and from)	40	30	1200
Total Cost per person	496		14880
Option 2 - Bus/Vans to Christchurch			
Hire bus/van to travel to Christchurch	waiting for quote		
Drivers (full license)	waiting for quote		
Datal	waiting for quote		
		Jet Star include (carry on + 21 kg bag)	
Christchurch to Dunedin	69	30	1950
Dunedin to Auckland	116	30	3480
Shuttle (Airport to home)	20	30	600
Total Cost per person	201		6030
		Option 3 - Every man for themselves	
Pay your own way to Auckland	?	?	?
Dunedin to Auckland (Asosi pays for this)			
Shuttle	20	30	600
Total Cost per person			?
		Refer to qu	
		4)Uniform	
		BOYS	
T-shirt	15	15	225
Long sleeve shirt	20	15	300
Sports shirt	15	15	225
Hoodie	50	15	750
Lavalava	10	15	150
Accessories	15	15	225
Boys- cultural wear	15	15	225
Total Cost per person	140		2100
		GIRLS	
T-shirt	15	15	225
Long sleeve shirt	20	15	300
Sports shirt	15	15	225
Hoodie	50	15	750
Lavalava	10	15	150
Accessories	30	15	450
Cultural Wear - Girls	60	15	900
Total Cost per person	200		3000
		TOTAL ESTIMATED COST FOR UNIFORMS	
		5100	
		5) Tupe Faaleoleo	
		2000 For snacks and emergencies cases	
		Overall TC per female	
		860 15 12900	
		Overall TC per male	
		800 15 12000	

How much money do we need to fundraise?	\$ 26,900.00	TARGET (from picking worst possible scenario)
	-4000	CURRENT PROGRESS (money we've fundraised so far)
	\$ 22,900.00	

If your application is successful we need a club bank account to pay your grant into!

Bank Account Details

Please upload screenshot of bank account, or deposit slip here pdf, 20.9kb

Are you GST registered? If you are, please provide us with your clubs GST number:

We will accept either a deposit slip, bank statement, or screen shot of your account.

Provided it shows your clubs name and account number.

If you type this out in a document it will not be accepted.

We need to make sure it is a club account not a personal bank account.



SOOTAGA

OTAGO SAMOAN STUDENTS ASS, 84 ALBANY STREET, NORTH DUNEDIN, DUNEDIN, 9016

ACCOUNT NAME
OTAGO UNIVERSITY SAMOAN STUDEN
TS ASSOCIATION

ACCOUNT NUMBER
02-0929-0024562-001

STATEMENT NO. 61
FOR THE PERIOD
15 MAY 2018 TO 15 JUNE 2018

Click Submit!

Please note:

- **OUSA has grant deadlines – check out <https://www.ousa.org.nz/recreation/clubs/club-resources/important-dates>**
- **After the grant deadline, the grants panel meet, make recommendations, the OUSA Executive then have to approve the grants.**
- **It could take up to 3 weeks after the deadline before finding out if your application has been successful or declined. You will receive an email from the OUSA CDO.**
- **If your application was successful, you need to come into OUSA Clubs and Societies and sign a contract, your contract will tell you how much you are receiving, and what conditions you need to meet in order for the grant to be paid.**
- **If your application was successful, it can then take up to 3 weeks before you are paid, according to the OUSA payment day. OUSA pays fortnightly on Fridays.**
- **Once you have made your payment, you will be required to provide the receipt to OUSA to ensure the grant was used for its intended use.**
- **If you don't use it all, you will be required to pay**