



Kia Ora.

This quarter has been wonderful, filled with charity events and fundraisers, OUSA campaigns (such as the Local Body Election voter drive), grants and funding panels (such as the Performing Arts Fund, Caroline Plumber Fellowship, and OUSA Grants Panel), raising awareness about OUSA Nominations and Elections, and as always, consciously being a visible and engaging presence in the streets, flats, and campus of the North Dunedin student district.

I have decided to call for the Affiliated Clubs Council next quarter, to ascertain what value we may gather from this entity. After calls for its formation earlier in the year didn't get much of a reception, hopefully higher club participation in the SGM has highlighted how important participation is in these processes.

Working with the Performing Arts Fund has been wonderful this quarter, the committee members are truly a pleasure to work with and seeing the high quality of some of the applications has revealed to me a whole new level of depth to the calibre of our on campus community of performers.

Participating in the OUSA Barbeques has been lovely, seeing so many wonderful people around campus and then being able to provide them with tunes and dumplings is an opportunity that I relish every time. Likewise, the door knocking for LBE voter drive has proved another poignant opportunity for me to interact with students from a more official OUSA position. Due to these awesome experiences I intend to volunteer more of my time for OUSA campaigns in the next quarter/year.

Due to some criticisms of how I hold this office over the OUSA election period, I intend to utilise the last quarter of the year to hone the governance aspects of my role, turning my focus towards empowering clubs and societies, improving the OUSA Recreation Centre, and deepening the levels of communications and connection with clubs as a whole.

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## **PART ONE: EXECUTIVE OFFICER POSITION DESCRIPTION DUTIES**

*12.1 Promote via publications, promotions and campaigns the existence of, and encourage participation in, clubs, societies and recreation at the University of Otago.*

I am a vocal and visible promoter of clubs, societies, and recreation at the University of Otago, often directing students to appropriate clubs, activities, and courses.

*12.2 Represent Recreation on University and Association committees as required by the Association.*

I represent Recreation on the appropriate committees as required.

*12.3 Be a member of appropriate internal committees of the Association, including, but not limited to:*

*12.3.1 Grants Committee;*

I am a Member of the Grants Committee.

*12.3.2 Blues Panel;*

I am a Member of the Blues Panel.

*12.3.3 Golds Panel;*

I am a Member of the Golds Panel.

*12.4 Chair meetings of the Grants Committee, ensuring that all interested affiliated clubs, societies, and OUSA members are given the opportunity to apply for OUSA grants.*

I Chair the meetings of the Grants Committee and work with Sarah to make sure all opportunities are given to the aforementioned entities to apply for OUSA grants.

*12.5 Be the Chair of the Blues and Golds Panels, as well as the Affiliated Clubs Council.*

I am the Chair of the Grants Committee, and the Blues and Golds, meetings have been good this quarter! We have an awesome couple of committees who are a pleasure to work with.



I am going to convene and chair the Affiliated Clubs Council in the next quarter to ascertain the uses and purposes that we may gather from it.

*12.6 Assist the affiliation of all Recreation by:*

*12.6.1 Working with the Finance Officer and Clubs Development Officer in affiliating Recreation; and*

*12.6.2 Working with the International Students' Portfolio Executive Officer and other Executive Officers to facilitate the affiliation of cultural clubs.*

Affiliation of cultural clubs is a streamlined and smooth process – I am always there if exec members have queries or need assistance at any point of the affiliation process, and have assisted with a number of new applications (eg helping edit constitutions to an acceptable standard), as well as encouraging people to form clubs and providing advice around this process.

*12.7 Maintain a good working relationship with the Recreation Manager and Clubs Development Officer, and where practical, meet with them on a monthly basis.*

I have a strong working relationship with both Michaela and Sarah, and we meet as required throughout the year.

*12.8 Liaise regularly with the Clubs Development Officer to ensure the effective functioning of clubs, societies and OUSA committees and panels coordinated by the Clubs Development Officer.*

I communicate with Sarah when necessary in order to touch base regarding her coordination and effective functioning of the aforementioned items.

*12.9 Maintain a good working relationship with the Administrative Vice President, proactively bringing issues relevant to recreation to their attention, and meeting with them on a weekly basis.*

There has been a bit of a miscommunication with our weekly meetings that have since been cleared up – I have kept Georgia up to date with my activities via correspondence, however, and now we have a time and date locked in weekly for the rest of the year (immediately after our exec meetings on Monday).

*12.10 Maintain a good relationship with all affiliated Clubs, assisting them when required with issues pertinent to them or their members.*



I have worked on maintaining strong relationships with many clubs this quarter, attending many club events, camps, parties, and offering assistance wherever I can (yoga/djing/fire spinning/grant advice). I am currently in the works creating a link between club constitutions and the University Sexual Misconduct policy/student support due to some issues that clubs have been having dealing with these complex and sensitive situations.

*12.11 Maintain a good working relationship with the University, in particular: the Manager of Recreation Services.*

I have not yet needed to meet with Daniel Porter, but have let him know I am available to meet if the need arises. My relationship with the University as an Institution is healthy (especially compared to some of the disagreements we have had in past year).

*12.12 Perform the general duties of all Executive Officers.*

Addressed in detail below.

*12.13 Where practical, work not less than ten hours per week.*

I find this particular clause rather challenging to adhere to (due to my enthusiasm for my work). I estimate I contribute between 12 and 20 hours per week, depending on the week, and will happily continue to do so.

## **PART TWO: GENERAL DUTIES OF ALL EXECUTIVE MEMBERS**

*3.1 Where reasonable, all Executive Officers are expected to assist as volunteers for OUSA events and functions, including, but not limited to:*

*3.1.1 Assisting at the OUSA Tent City marquee and other activities during Summer School, Orientation and Re-Orientation;*

Re-Orientation was awesome! I have helped out with numerous BBQs, engagement campaigns (eg chalking and handing out flyers), etc.

*3.1.2 At an individual Executive Officer's discretion, be a safety contact during Orientation, Re-Orientation and other OUSA events throughout the year;*

I am happy to fulfil this obligation if need be.

*3.1.3 Collecting for the capping charity; and*

I am happy to fulfil this obligation if need be.



*3.1.4 Assisting with elections and referenda where appropriate, including but not limited to advertising the election and collecting votes.*

I have assisted (as mentioned above) with advertising the elections and referenda, including lecture bashing, chalking, posters, and social media callouts.

*3.2 Where reasonable, all Executive Officers are to be available for Executive meetings, national conferences, national and local campaigns, Executive training sessions and Executive planning sessions.*

I have helped with campaigns! Other points are not applicable. I have had to miss a couple of exec meetings due to family obligations but prepared to make sure everything ran smoothly in my absence.

*3.3 All Executive Officers with control of budget lines, or who have been allocated a budget line, shall maintain detailed budgets and not exceed their budgeted expenditure.*

Our budgeting system has changed recently, Bonnie Harrison (finance officer) now maintains our collective budget lines

*3.4 All Executive Officers, where possible, shall maintain regular, publicised office hours, and are expected to regularly check and respond to all correspondence received.*

To my understanding office hours are a relic of the pre-digital age. If students get in touch me via email, phone, or facebook, and wish to meet, we decide on a time and place that suits us both. I have met with many students this quarter to discuss a wide range of topics and kept up with my correspondence.

*3.5 All Executive Officers shall every quarter undertake five hours of voluntary service which contributes to the local community.*

I undertake around 5 hours of voluntary service every week, often solely through the free yoga I teach. In addition to this I often volunteer and contribute to a myriad of community and cultural events.

**PART THREE: ATTENDANCE AND INVOLVEMENT IN OUSA AND UNIVERSITY COMMITTEES**

I have attended the following committees' meetings so far this year:

- Otago University Humanities Performing Arts Fund
- OUSA Executive Committee
- OUSA Grants Committee



Caroline Plumber Fellowship

#### **Part Four: GOALS**

- Be a positive, accessible, and visible presence at grassroots and official student events
  - o This goal is a key part of my life in Dunedin. I pride myself on being extremely visible and engaging, being invited to many weekly events. Sometimes I do not have the financial means to pay for all these events (eg 3 club balls in a week), which has served as an obstacle recently.
- Share yoga, fire spinning, and meditation with all those keen to learn (and specifically offer these to clubs)
  - o I have offered and provided these services to a number of clubs this year, in addition to the open sessions I host and advertise to the wider student body.
- Provide advice and consultation around a range of topics students bring to me
  - o This is a rather broad goal – I am always available to chat with students and often spend many hours a week engaged in discussion and consultation around topics such as restorative justice, interacting with the institution of the university/proctors office, directing students towards relevant services on campus (eg Student Support, Clubs and Courses).

#### **PART FIVE: GENERAL**

This quarter has been awesome! Coming out of winter is always a lovely time, and engagement has definitely increased compared to last quarter.

I have a number of upcoming events and activities, such as contributing DJ sets to two upcoming charity fundraisers, teaching yoga to clubs, reaching out to OPISA to contribute a variety of activities, and as usual a plethora of community and cultural events to participate in.

It has been encouraging to observe and increased number of fundraisers and charity minded events at a grassroots level, eg the Jungle Mens Mental Health Fundraiser, the tri club Beats, BBQs, Burns event, the upcoming North Dunedin Spring Cleaning, etc.

There are a number of wonderful projects in the pipeline for the final quarter - such as creating stronger links with the Polytech village and OPISA (sparking conversations about hosting a polytech clubs day!), and seeing how we can effectively utilise the Affiliated Clubs Council.