

Tēnā koutou,

It's odd to think that this is my last quarter as an Executive Officer of OUSA. It's an experience I've very much enjoyed, and I hope that I've done a good job. This quarter has been a busy one and has been de-railed in a major way by a number of events, including the Marine Science Management of Change Proposal.

Despite this, I believe that I've accomplished some pretty good things, and will continue to do so as the rest of the year pans out. It feels strange to be writing a final report when the year is not yet done – but that's the way this works. Whilst not everything that I wanted to do this year has been 100% completed, I have a lot of confidence in my successor, Emily Coyle, to continue the work I've done this year and of course build her own accomplishments.

If you don't feel like reading the whole report, here's a quick summary of some of the things I've done this quarter:

- Promoted the Local Body Elections and the General Strike for Climate to Class Representatives and Students' Associations;
- Wrote the OUSA submission on the University of Otago Library Review;
- Trialled new software regarding Academic Integrity and provided feedback;
- Spent two weeks (almost) solely on trying to save Marine Science, including meeting with the Marine Science HoD, organising a number of meetings with Senior Management, meeting with financial advisors of the University, organising the physical petition, writing OUSA's submission on the Management of Change Proposal, writing a submission template and circulating it amongst thousands of people, organising a rally in support of the academic staff, tracking down alumni, and more.
- Attended the Student Voice Summit and hosted a workshop;
- Worked further on the Lecture Recordings Working Group;
- Sat on a ton of Committees, Boards and Working Groups throughout the University.

If you've got any questions following that summary, feel free to flick me an email at education@ousa.org.nz. I encourage you to read the whole report. While it might be a tad boring, it's probably worth it – you never know what might spark your interest.

Ngā mihi nui,
Will Dreyer, OUSA Education Officer

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Education Officer

4th Quarter Report 2019

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2694 words (including pre-amble), 2326 words (not including pre-amble, not including headings)

1. DUTIES OF THE EDUCATION OFFICER

1.1 Assume all the powers and duties of the President in the absence of the President, the Administrative Vice-President and the Finance Officer.

I have not been required to do so this quarter but am happy to do so if I am required later on this year.

1.2 Be a member of appropriate internal committees of the Association, including, but not limited to:

1.2.1 Standing Committee of the Executive;

1.2.2 Education Committee; and

1.2.3 Postgraduate Students Committee.

During this quarter I have been a member of the Standing Committee when it has convened, apart from one absence. See 1.3 for information on the Education Committee. I have not been a member of the Postgraduate Students Committee as the Otago Postgraduate Association now fulfils this function.

1.3 Chair monthly meetings of the Education Committee, ensuring that all committee members are advised of meeting times, that the agenda is prepared and circulated beforehand and that the standing orders of the committee are adhered to.

The Education Committee did not meet this quarter. Third quarter reports were due three weeks before exams began, meaning that any meeting of the Education Committee at the start of this quarter would have been in the assignment-heavy period/revision time of the semester. Meetings after this would have been during exams, and then after people had left Dunedin. After discussing this with the other members of the Committee it was decided to not hold any meetings of the Education Committee this quarter.

1.4 Take direction from the Education Committee on all educational matters relevant to the Association and its members.

Although the Education Committee has not met this quarter, I have taken direction from them in regard to an issue regarding the BEdSt in Primary Education (continuing over from last quarter) and offered to discuss the Marine Science situation with anyone who wanted to be involved in the campaign.

1.5 Where reasonable, ensure that as many different representatives of student educational issues are present on the Education Committee as possible.

The initial membership of the Education Committee had at least one member from every division and a rep from Te Roopū Māori. The member from Commerce had to step down in first semester and the member from Te Roopū Māori has been removed as they stopped sending their apologies or attending meetings and stopped replied when I tried to contact them. I'll recommend that the Terms of Reference are updated next year to include a representative from the University of Otago Pacific Islands Students' Association.

1.6 In order to provide feedback and information, liaise weekly with members of the Welfare Committee, including, but not limited to:
1.6.1 Welfare Officer

This quarter saw the resignation of the Welfare Officer, so I have been unable to liaise with them. I am still in contact with the Thursdays in Black Rep of the Welfare Committee, albeit less regular contact than in previous quarters.

1.7 Be one of the Association's representatives on:
1.7.1 University of Otago Senate; and
1.7.2 Standing Committee of Senate.

I am a representative of the Association on the University of Otago Senate (and it has met this quarter!). I am not a representative of the Association on the Standing Committee of the Senate - this should be updated.

1.8 Where appropriate, act as the Association's spokesperson on all education related issues, briefing the President on national and local tertiary sector educational issues and representing the educational interests of students on local body committees and boards.

During this quarter - where it has been suitable - I have been the Association's spokesperson on education related issues. I gave comment to Critic on the Marine Science Management of Change Proposal. I have also kept up to date and followed the lead of the Otago University Medical Students' Association in regard to the Medical School placement issues, as well as some other issues that have arisen this quarter. I continue to represent the educational interests of students on University committees and boards (and working parties and working groups).

1.9 Actively inform the student body of issues relating to their education, via publications, promotions and campaigns.

The most prominent campaign I worked on this quarter was the opposition to the proposed academic staff cuts in the Marine Science Management of Change Proposal. I helped co-ordinate and facilitate the campaign on behalf of and in conjunction with Marine Science students. This involved organising meetings

between Marine Science students and senior management, emailing thousands of people asking them to submit on the Management of Change Proposal, hosting a rally, and more.

I have continued to facilitate consultation with relevant students and students' associations for the creation of new papers, including:

- HASC418; and;
- ACFI299.

I continued to work on the promotion of the general strike for climate action on the 27th of September throughout the start of this last quarter. This involved poster and emailing Students' Associations and societies, and Class Representatives. This was a major success as hundreds and hundreds of students participated in the strike, which totalled at around 9000 people Dunedin-wide. Alongside this I continued to promote the Local Body Elections, informing Class Representatives and Students' Associations where and when they can vote, as well as information around Special Voting.

1.10 Maintain a good working relationship with relevant OUSA staff, including the Student Support Centre Manager, meeting with them weekly where possible and liaising with them on relevant educational issues as they arise.

I'm positive that my relationship with OUSA staff is good on the whole.

1.11 Act as the Executive's representative to the Class Representative system and the OUSA Teaching Awards and assist the Student Support Centre in their promotion.

This quarter I ran a follow-up survey with the Class Representatives and the students within their classes regarding the Class Representatives Pilot Programme. At this point I still need to analyse the information and survey the lecturers of the classes.

I have not been the representative for the OUSA Teaching Awards as there was no budget allocated to the awards last year – therefore, they are no longer running.

1.12 Facilitate a variety of student representation on education related University Committees and Divisional Boards.

By this point in the year most University committees and the like have already been set up. However, with the rapidly approaching Executive transition I have been aiming to ensure that the incoming Academic Representative has experience attending a number of the committees that I sit on.

1.13 Maintain a good working relationship with the University, particularly with:

1.13.1 The Deputy Vice-Chancellor (Academic); and

**1.13.2 The Director of Academic Services; and
1.13.3 The Director of Summer School.**

I strive to maintain a good working relationship with all members of boards and committees that I sit on and work with. I have maintained a good working relationship with the DVC-A, Pat Cragg, and the current Co-Director of Summer School, James Rodgers. The role of the Director of Academic Services has been disestablished – this should be updated.

1.14 Liaise with the Recreation Portfolio Executive Officer to assist those affiliated clubs that have a focus on student education.

To the best of my knowledge, this has not been required this quarter.

1.15 Be available via cellular phone at all practical times.

I'm available at all practical times via cellular phone.

1.16 Perform the general duties of all Executive Officers.

See 2.1 through to 2.5.

1.17 Where practical, work not less than twenty hours per week, from January 1 until December 31.

I am confident that on average this quarter I have not worked less than 20 hours per week.

2. GENERAL DUTIES OF AN EXECUTIVE OFFICER

2.1 Where reasonable, all Executive Officers are expected to assist as volunteers for OUSA events and functions, including, but not limited to:

This quarter I helped set up and worked a number of the Valid Voter BBQs and hot chocolate stations, helped set up the University side of the general strike, organised the Marine Science rally, attended the Clubs Council, and worked as a Marshal for the North Dunedin Clean Up.

2.1.1 Assisting at the OUSA Tent City marquee and other activities during Summer School, Orientation and Re-Orientation;

N/A

2.1.2 At an individual Executive Officer's discretion, be a safety contact during Orientation, Re-Orientation and other OUSA events throughout the year;

N/A

2.1.3 Collecting for the capping charity; and

N/A

2.1.4 Assisting with elections and referenda where appropriate, including but not limited to advertising the election and collecting votes.

I was unable to help advertise the referenda due to academic commitments.

2.2 Where reasonable, all Executive Officers are to be available for Executive meetings, national conferences, national and local campaigns, Executive training sessions and Executive planning sessions.

I have attended almost every Executive meeting this quarter, however I did miss one Standing Committee meeting late in this quarter. I attended the Student Voice Summit on the 14th of November and hosted a workshop there for all of those in attendance regarding how to effectively get educational issues across to the University. I am attending the Strategic Planning session on the 21st of November but will be unable to make the follow up session on the 28th of November due to a prior commitment in Christchurch.

2.3 All Executive Officers with control of budget lines, or who have been allocated a budget line, shall maintain detailed budgets and not exceed their budgeted expenditure.

My budget this quarter has been spent on the tail end of the Class Representatives Pilot Programme. This has not exceeded my allocated budget.



otago uni **students'** association

2.4 All Executive Officers, where possible, shall maintain regular, publicised office hours, and are expected to regularly check and respond to all correspondence received.

My office hours are 3-4pm on Mondays. I am always available via email.

2.5 All Executive Officers shall every quarter undertake five hours of voluntary service which contributes to the local community.

Throughout this quarter I have worked with Generation Vote, an OUSA-affiliated club that is working to increase civics education among youth, especially high schools. We had our final session at Columba this quarter, and had a number of meetings, including a strategic planning session. I have also been a part of Thursdays in Black Otago, which had a number of meetings, an AGM, and a 'Whine and Cheese,' that I did on-the-night ticket sales for. In addition, I spent an afternoon at Araiteuru Marae chopping down gorse with a number of other Executive members.

I have done far more than 5 hours of voluntary service this quarter.

3. ATTENDANCE AND INVOLVEMENT IN OUSA AND UNIVERSITY COMMITTEES

Following is the list of committees that I am on that have met this quarter, or will meet before the end of the year (in no particular order):

- Board of Undergraduate Studies;
- OUSA Finance and Expenditure Committee;
- OUSA Executive;
- OUSA Standing Committee;
- Executive Planning Team;
- Academic Committee;
- Humanities Divisional Board;
- Humanities Leadership Group;
- Health Sciences First Year Curriculum Committee (guest speaker);
- Board of Graduate Studies (in place of the Postgraduate Officer);
- Academic Integrity Working Group;
- Quality Advancement Committee;
- Lecture Recordings Working Group;
- IT Governance Board;
- Senate;
- Summer School and Continuing Education Board;
- Continuing Education Fund Committee;
- Health Sciences First Year Strategic Management Committee;
- Student App Governance Committee;
- Student Success Advisory Group;
- Micro-Credentials Working Group.

In addition, I've also met with Pat Cragg (DVC-A), Paul Brunton (PVC Health Sciences), Janice Murray (ADA Sciences), and more.

4. GOALS

4.1 Consultation

The form revisions for the academic student consultation will be complete by the end of the year, taking effect from the start of next year. It's currently in the hands of the Academic Committees and Services Office, who I have great faith in. This will see student consultation as a true prerequisite for any paper that is proposed at the University, which must come through the OUSA Academic Representative as a starting point. This will allow the Academic Representative to consult with Class Reps, Students' Associations (and others), and will allow them to see the comments students have made and follow them up through the academic committee hierarchy. The second side of consultation is broad student consultation on major operational matters. Despite my hopes that we would see a very good example of consultation this quarter, this consultation has been postponed. This is not a bad thing however - I believe minimum periods of consultation are needed for consultation to be adequate, and this must never occur during exam times. The turnaround period would have been very tight if we had progressed with the consultation this quarter, and we would have risked turning really good consultation into rushed consultation – making it bad consultation. Hold your breath for first quarter next year.

4.2 Lecture Recordings/Podcasting

The Lecture Recordings Working Group has continued to work this quarter. A number of members are developing Professional Development for academics, I am working on the Business Case (currently waiting on some guidance from the Project Management Office), and myself and another member of the group are meeting Pat Cragg (DVC-A) on Thursday the 21st of November to discuss policy change/development of the Webhub. I will continue to work on this project until it is complete. I hope that we will be able to meet again as a group this quarter, but if not I'll ensure that we meet early 2020 so that the incoming Academic Representative can meet them and take over the reins of this project.

4.3 Fight VSM

This quarter I continued to work on and finalised OUSA's submission on the Ministry of Education's Student Voice Consultation document. This wrapped up my work on VSM for the year. Now we have to wait and see what the Ministry comes back with.

4.4 Sustainability

This quarter we confirmed in the budget that we would hire an OUSA Environmental employee beginning next year. I believe that this will be a significant step forward for OUSA – there is currently a lot of people who care about sustainability but largely do not have the time necessary to make major changes. This employee will help unite and facilitate projects that will lead OUSA

down a more sustainable direction. I also helped develop the NZUSA Environmental Policy, and of course worked to support and ensure University student participation in the general strike for climate on the 27th of September.

4.5 Academic Integrity

Completed, as per my third quarter report.

4.6 Class Representatives

This quarter I gathered feedback from both the Class Representatives and students in the papers that trialled the Class Representatives Pilot Programme. I will soon survey the academics as well and will draw up a report for the incoming Academic Representative.

4.7 Academic Student Associations

As I wrote in my third quarter report, although this goal was not particularly successful, the time for this work has passed with exams and the majority of students leaving.

5. GENERAL

Here's some stuff that I've done this quarter:

- Applied to be an auditor for the Academic Quality Agency;
- Promoted the Local Body Elections and the General Strike for Climate to Class Representatives and Students' Associations;
- Continued to work on the final stages of OUSA's Local Body Election campaign;
- Wrote the OUSA submission on the University of Otago Library Review;
- Orally submitted on the University of Otago Library Review;
- Trialled new software for the Career Development Centre and provided feedback;
- Found some cups and coasters;
- Trialled new software regarding Academic Integrity and provided feedback;
- Spent two weeks (almost) solely on trying to save Marine Science, including meeting with the Marine Science HoD, organising a number of meetings with Senior Management, meeting with financial advisors of the University, organising the physical petition, writing OUSA's submission on the Management of Change Proposal, writing a submission template and circulating it amongst thousands of people, organising a rally in support of the academic staff, tracking down alumni, and more.
- Alongside the Finance Officer, Bonnie Harrison, organised a student panel at the Humanities Teaching and Learning Symposium, and hosted the panel;
- Provided feedback on the Accountability Policy;
- Attended the North Dunedin Clean Up, and worked as a Marshal;
- Attended the Student Voice Summit and hosted a workshop;
- Provided feedback on the OUSA Pastoral Care submission.

So, this is it. Goodbye to whoever reads these reports – it's been a pleasure. Whilst I am sad to be leaving this role, I look forward to seeing Emily Coyle move into the role of Academic Representative - she will do a wonderful job. I'll be there to support her if need be, but I doubt she'll need much. Good luck Emily.

Not to be too maudlin, but I've dedicated a lot of time to this role this year, maybe more than I should have. I've tried my best to make as much good change for students as I've been able to. I hope it's been enough.

Lastly, I want to say thank you. Thank you to all of the people who voted for me and gave me this opportunity. Thank you to all of the people who have supported me, welcomed me, and guided me this year. Thank you to the rest of the Executive, it's been fantastic getting to know you and working with you (even if we've had a few ups and downs). Good luck to those of you staying on, and to the rest of the 2020 Executive.

Ngā mihi,
Will.