

# ***Executive Conduct Subcommittee***

## **Terms of Reference**

Category Terms of Reference

Version 1

First ratified October 2020

Last ratified October 2020

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### **1. Purpose**

- 1.1. The Executive Conduct Subcommittee exists to:
- 1.2. Provide recommendations to the Executive when there has been a breach of the Executive Code of Conduct as stipulated in the Executive Discipline policy.

### **2. Membership**

- 2.1. The Membership of the committee shall consist of the:
  - 2.1.1. President;
  - 2.1.2. Administrative Vice-President; and;
  - 2.1.3. Finance and Strategy Officer.
- 2.2. In cases where the Conduct Committee is meeting to discuss any of the Executive Officers listed in clauses 2.1, the Academic Representative shall stand in their place.

### **3. Terms of Reference**

- 3.1. The subcommittee shall receive a summary of the misconduct from the President;
- 3.2. In cases of the President, the Administrative Vice-President and the Finance and Strategy officer shall act in reference to the President.
- 3.3. The Committee shall make a verbal recommendation to the Executive;
- 3.4. The Committee shall be held entirely in confidential committee.
- 3.5. They shall act in good faith, unbiased and be fair.