

Jade Mills

Tumuaki

2nd Quarter Report 2022

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Part One: Executive Officer Position Description Duties

5.1 The Te Roopū Māori Tumuaki shall be a voting ex-officio member of the Association Executive.

I am a voting ex-officio member of the Association

5.2 The duties of the Te Roopū Māori Tumuaki are outlined in the Memorandum of Understanding between the Otago University Students' Association and Te Roopū Māori.

The MoU between our associations is yet to be resigned however I am confident that we have continued to act in accordance with the MoU that was set last year.

5.3 Where practical perform the general duties of all Executive Officers.

See Part two

5.4. Provide a verbal report on activities of Te Roopū Māori at each OUSA Executive meeting.

I have provided a verbal report on activities of Te Rōpū Māori at each OUSA Executive meeting that I have attended.

5.5. Work no less than five hours per week as ex-officio members of the OUSA Executive.

I am confident that I have worked no less than five hours per week.

Part Additional: Ex-Officio Job Descriptions

1.1 Ensure Te Rōpū Māori operates in accordance with this constitution.

We have operated in accordance with the constitution.

1.2 Act as Māngai for Te Rōpū at local, regional and national levels;

This quarter, I've represented Te Rōpū Māori at the annual ANZAC day commemoration service run by OUSA. I did a welcome speech as well as some readings. My rōpū and I attended the annual inter-college cultural night where we performed and I spoke on behalf of our rōpū. I also spoke at all three Māori pre-graduation ceremonies in May.

1.3 Represent Te Rōpū as a delegate at Te Mana Ākongā Hui

In this quarter I attended our first in person Hui Kaiārahi that was held in Hamilton. I've also attended a few zoom meetings hosted by Te Mana Ākongā and various government agencies.

1.4 Shall or delegate the duty of writing for the Critic on a basis agreed to by the Critic and Te Rito at the beginning of each year with support of the Tumuaki Tuarua;

I have submitted and written a piece for Critic. My next piece to write isnt due until the next quarter.

1.5 Set policies with the Tumuaki Tuarua regarding matters of business, activities and all operations of Te Rōpū consistent with section 8 of the constitution;

No policies have been updated or set yet. I plan to do this at the begining of the third quarter.

1.6 Carry out any duty that from time to time, may be defined by Te Rito and/or all operations of Te Rōpū;

I have attended the whakatau of Claire Gallop, our new student services director. I also attended a whakatau for Terry Monga, a 'navigator' within the Māori Centre.

1.7 Each semester, submit at least (2) report to OUSA in accordance with the OUSA Constitution;

This is my 2nd quarterly report for OUSA.

1.8 Sit on any University committees appointed alongside OUSA;

I am currently a member of the University Senate and the student wellbeing group.

1.9 Sit on the OUSA Blue and Gold's Committee;

I have not yet attended a Blue and Golds Committee meeting.

1.10 Will maintain a good working relationship with Te Huka Mātauraka and the University, and will be responsible for the adherence to the MoU with the Te Huka Mātauraka and the University;

Our relationship with Te Huka Mātauraka so far has been positive and reciprocal, there have been many occasions where we have helped each other and this has strengthened our relationship. We are also working towards more whakawhanaungatanga between their staff and our taura.

1.11 Chair all Hui a Te Rito, and ensure that Tikanga Māori is upheld during these Hui;

I have chaired all Te Rito hui. During these hui we ensure that tikanga is upheld throughout and we make a conscious effort to ensure that tikanga is maintained in all that we do.

1.12 Support the Tuarua with Te Haerenga organisation and Komiti formation;

We are beginning the process of Te Haerenga organisation and are currently consulting with Te Akatoki (University of Canterbury's Māori student association) and Te Āwhioraki (University of

Lincoln's Māori student association) to put plans into action. A komiti for Te Haerenga will be formed at the start of the third quarter when our students are back from break.

1.13 Where practical will work no less than 15 hours per week, with a minimum of 5 hours designated to 'Office Hours'.

I have worked no less than 15 hours per week. I am in the whare most days and often for long periods of time. I complete my office hours during these times.

1.14 Be a mandatory signatory for the Te Rōpū bank account;

I am a signatory for the Te Rōpū Māori bank account.

1.15 Attendance at Te Huinga Taurira is compulsory unless there are extenuating circumstances that are approved through a vote in a Te Rito Hui.

Te Huinga Taurira is set to be held on zoom in September.

Part Two: General Duties of All Executive Members

3.1 Where reasonable, all Executive Officers are expected to assist as volunteers for OUSA events and functions, including, but not limited to:

3.1.1. Assisting at the OUSA Tent City marquee and other activities during Summer School, Orientation and Re-Orientation; and;

I attended the 'Summer in dinners' initiative that was held during summer school where we gave out ice-creams to students who were studying. I also attended a movie night that was held on union lawn. Our association also ran an event during o-week.

3.1.2. Assisting with elections and referenda where appropriate, including but not limited to advertising the election and collecting votes.

The OUSA referendum was held in this quarter and I assisted by advertising it to our taurira and encouraging them to fill it in. I also assisted the exec in running a BBQ to promote it.

3.2. Where reasonable, all Executive Officers are to be available for Executive meetings, national conferences, national and local campaigns, Executive training sessions and Executive planning sessions.

I have attended all executive meetings except two and also attended our strategic planning day.

3.3. All Executive officers shall:

3.3.1. Keep up to date with the Finance and Strategy Officer's Executive budget, bringing to the finance and strategy officer any spending proposals, keeping track of their spending and ensuring they do not exceed budgeted expenditure;

N/A

3.3.2. Educate themselves on needs and experiences relevant to historically marginalised demographic groups including intersectionality and promote and encourage all

demographics to participate, where relevant, in clubs, societies, committees and OUSA events;

I have attended local community hui to discuss and share experiences.

3.2.3. Prioritise sustainability and minimization of environmental impacts in all aspects of their role and keep up to date with environmental issues;

Our executive this year is very keen to implement sustainable practices within all that we do, we have also made it one of our core values and aim to provide our taura will skills and experiences so that we can collectively minimise our environmental impacts.

3.2.4 Every quarter undertake five hours of voluntary service which contributes to the local community.

I volunteered as MC for the Matariki night market that was held on the 21st of June.

3.2.5. Regularly check and respond to all correspondence received.

I have regularly checked and responded to all correspondence that apply to me.

Part Three: Attendance and involvement in OUSA and University Committees

Senate

- I have attended the only senate meeting we have had to date.

Student wellbeing group

- I have attended this meeting each time except the most recent.

Pūtea Tautoko group

- I have attended one hui for this group so far and plan to attend the next one in the next quarter.

Good One Meetings

- I have attended one of these meetings and plan to attend the next.

Sexual Misconduct hui

- I attended this hui to discuss the changes to the sexual misconduct policy.

Part Four: Goals and your Progress

Goal 1: To be an advocate for our taura Māori and their needs.

I have attended meetings and have made the conscious effort to make sure that my voice and therefore our taura are heard. I have also tried to be proactive when I have been alerted to issues raised by students.

Goal 2: To ensure smoother transitioning for incoming executive members, including our Ngā Rōpū executives.

We have a leadership weekend coming up in August that's planned alongside UOPISA, we hope that from this weekend our taura will have a better knowledge of executives and how they operate as well as hoping that a few if not most of them will join an executive next year. Having this existing knowledge means that their transition is likely to be more smooth. I am also beginning to plan a similar event to be held at the start of next year so that we are able to refresh our taura before they officially start in their various executives.

Goal 3: To maintain the relationships that Te Rōpū Māori has with all its University partners which includes but not limited to OUSA, OMD, MC, UOPISA and Ngā Rōpū.

I have been working closely and maintaining a good relationship with our partners and expect this to continue as we begin to work closer over this next quarter.

Part Five: General