

Affiliated Clubs Council Terms of Reference

Category: Recreation
Version 2
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1. Purpose

- 1.1. The OUSA Affiliated Clubs Council exists to:
 - 1.1.1. Provide a space for Clubs to communicate with both the OUSA Executive and the Clubs and Societies Centre staff; and;
 - 1.1.2. Provide feedback and make recommendations to the Clubs and Societies Representative.

2. Interpretation

- 2.1. In this policy, unless the context otherwise requires:
 - 2.1.1. Council means the Affiliated Clubs Council;
 - 2.1.2. Club means all OUSA affiliated clubs, societies or unions;
 - 2.1.3. Club Representative means a person with delegated authority to represent a Club at the Council.

3. Membership

- 3.1. The membership of the Council shall consist of:
 - 3.1.1. The Clubs and Societies Representative (Chair);
 - 3.1.2. The President (ex-officio);
 - 3.1.3. The Finance and Strategy Officer;
 - 3.1.4. The Clubs Development Officer (ex-officio); and;
 - 3.1.5. The Clubs and Societies Centre Manager (ex-officio).
 - 3.1.6. A representative or representatives of each Club.

4. Terms of Reference

- 4.1. The Council shall:
 - 4.1.1. Convene at least once per semester.
 - 4.1.2. Advise and provide recommendations to the Executive and management on any issues including but not limited to;
 - 4.1.2.1. Policies;
 - 4.1.2.2. Campaigns;
 - 4.1.2.3. Operations of Club facilities; and;
 - 4.1.2.4. Capital Expenditure related to Clubs.
 - 4.1.3. Minutes shall be taken at each Committee meeting and presented to the Executive at the next available Executive meeting.
 - 4.1.4. Quorum is 15% of all clubs or 20 voting representative whichever is greater.
 - 4.1.5. All members in attendance have speaking rights.

5. Voting

- 5.1. Each Club shall nominate only one member to have voting rights at the Council to be their voting representative.
- 5.2. Clubs are responsible for the nomination of who will be their voting representative.
 - 5.2.1. Any issues regarding who is the Club voting representative, will in the first instance be resolved by the Club, however if required the Chair will delegate a voting representative of the Club at their discretion having heard the reasoning for disagreement.
- 5.3. A person may only be a voting representative of one Club at a Council meeting.