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3rd Quarter Report 2022
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Part One: Executive Officer position Description Duties

1.1 The University of Otago Pacific Islands Students Association President shall be a voting ex-officio member of the OUSA Executive.

1.1.1 I have been voting in the matters that are presented to the Association Executive, given that I am present at the meeting, or otherwise stated in abstaining to vote.

1.2 The duties of the University of Otago Pacific Island Student Association President are outlined in the Memorandum of Understanding between the Otago University Students' Association and the University of Otago Pacific Island Students' Association (UOPISA).

1.2.1 The Memorandum of Understanding between the Otago University Students' Association (OUSA) and the University of Otago Pacific Islands Students' Association (UOPISA) has been met and passed.

1.3 Where practical perform the general duties of all Executive Officers

1.3.1 See in Part 2.

1.4 Provide a verbal report on activities of University of Otago Pacific Island Students' Association at each OUSA Executive meeting

1.4.1 This is reported back in the fortnightly OUSA exec meetings.

1.5 Work no less than five hours per week as ex-officio members of the OUSA Executive

1.5.1 This is covered in part 2.

Part Two: General Duties of All Executive Members

2.0 The appointed for all OUSA Executive Officers shall commence from the 1st of January and will terminate on the 31st of December of that same year.

2.1.1 Still in progress.

2.1 Where reasonable, all Executive Officers are expected to assist as volunteers for OUSA events and functions, including, but not limited to:

Assisting at the OUSA Tent City and other activities during Summer School, Orientation and Re-Orientation; and;

2.1.1 Assisted with OUSA Tertiary Day, OUSA diversity week, OUSA politics week.

2.2 Assisting with elections and referenda where appropriate.

2.2.1 Assisted with collaborating with OUSA and TRM on politics week holding a Talanoa session with the candidates running for the local council.

2.3 Where reasonable, all Executive Officers are to be available for Executive meetings, national conferences, national and local campaigns, Executive training sessions and Executive planning sessions.

2.3.1 This quarter I have attended all executive meetings which have mainly been in person.

2.4 All Executive officers shall:

2.4.1 Keep up to date with the Finance and Strategy Officer's Executive budget, bringing to the finance and strategy officer any spending proposals, keeping track of their spending and ensuring they do not exceed budgeted expenditure;

2.4.1.1 N/A.

2.4.2 Educate themselves on needs and experiences relevant to historically marginalised demographic groups including intersectionality and promote and encourage all demographics to participate, where relevant, in clubs, societies, committees and OUSA events;

2.4.2.1 As a Pasifika young women in this space, I understand and acknowledge how essential it is to continue to grow my knowledge of other peoples lived experiences of being an ethnic minority in New Zealand. Attending community Talanoa's and and fono is vital in maintaining good relationships, trust and support of our wider communities. They are always willing to support students and out of respect, it is important that we show reciprocity towards their kaupapa.

This quarter it was focusing on lobbying different avenues to help with needs of UOPISA in regards to resources for our Pacific students and promoting equity. UOPISA presented before OUSA, TRM and the Vice Chancellor on where the university lacked in supporting our students. I have had meetings with Debbie, CEO of OUSA trying to figure out a sustainable funding stream. I have had meetings with Director of Student Services and I am waiting on their response.

2.4.3 Prioritise of sustainability and minimization of environmental impacts in all aspects of their role and keep up to date with environmental issues;

2.4.3.1 As an executive we supported our two member Pacific associations OKISA and OTSA with their Cultural Night where all Pacific cultural associations performed and showcased their traditional dances. The purpose of this is to raise awareness about climate change in the Pacific Islands and the realities that our Pacific people are living in. All money raised went towards a Pacific organisation to assist with climate change.

I do definitely believe there is room for improvements that can be made in this area for UOPISA next semester. We will work on a planning session as to how we can do more and prioritise sustainability in relations to the environment and how to maintain it.

2.4.4 Every quarter undertake five hours of voluntary service which contributes to the local community;

2.4.4.1 Currently I dedicate my voluntary service hours to my Pacific community. I am attending community events and meetings that work to maintain and foster UOPISA's relationship with the community. I have maintained contact with the Dunedin Tongan community through messages, emails or in person. They held their Annual General Meeting in person where I attended. UOPISA is also involved in the Moana Nui Festival, where I sit on the committee and attend the required meetings at Pacific Trust Otago and on zoom.

2.4.5 Regularly check and respond to all communications.

2.4.5.1 I have checked my correspondence regularly and have responded to calls, messages and emails as soon as possible.

Part Three: Attendance and involvement in OUSA and University Committees

3. The President is the primary elected representative of members of UOPISA. The President will lead UOPISA in fulfilling its core functions and achieving its goals. This includes:

3.1 Main spokesperson for UOPISA

I have represented UOPISA at the following events:

1. Monthly meetings with the University of Otago Pacific Leadership Group (PLG)

- i. These meetings aim to facilitate around the table discussion on current events, policy and updates with all of the Pacific Deans for the various teaching disciplines.
 - ii. Tasileta is my mentor from the SLT and has been mentoring me monthly before our PLG meetings or after.
 - iii. They have established a Pacific Staff Choir in which I have participated in.
2. Otago Pacific President meetings
 - i. These meetings aim to facilitate around the table discussions on current events and issues that any of our Pacific Presidents may have.
3. Meetings with Pacific Island Centre
 - i. the purpose is to touch base on how we can work in partnership and engage students to PIC and also discuss our budget line.
 - ii. Meeting are monthly with Tagiilima.
 - iii. Mihiwhakatau for Viola Huch Hauora Connector Pacific.
4. OUSA Executive Committee (ex-officio Member)
5. Senate (Student Representative)
6. Ministry of Pacific Peoples – (representing and spokesperson of UOPISA)
7. Good one Meeting (representing and spokesperson of UOPISA)
8. Academic Committee (representing and spokesperson of UOPISA)
9. Taura Pasifika (representing and spokesperson of UOPISA)
10. Student Services and Friends (representing and spokesperson of UOPISA)
11. Level 5 Pathway Diploma: Overview with DVC (representing and spokesperson of UOPISA)
12. Meeting With Director of Student Services Claire
13. Affiliated clubs council meeting
14. UOPISA x TRM Leadership Weekend
15. UOPISA Special General Meeting
16. VC & Chancellors Welcoming (UOPISA representation)
17. Pacific Welcoming for Vice Chancellor (UOPISA representation)
18. Pacific Island Centre Welcoming (UOPISA representation)
19. PIHPSA CAMP (UOPISA representation)
20. OSSA SGM and SWAT night (UOPISA representation)
21. OKISA Cultural Night Language Week (UOPISA representation)
22. Humanities Pacific and Maori Welcome (UOPISA representation)
23. ONSA x HOPSA (UOPISA representation)
24. OPICSA BBQ (UOPISA representation)
25. BOPSA Competency Workshop (UOPISA representation)
26. OCISA 'Ei katu (UOPISA representation)
27. OTSA Mental Health (UOPISA representation)
28. Review of Social Impact Studio (UOPISA representation)
29. BOPSA Research 101 (UOPISA representation)
30. Tertiary Education Commission Meeting (UOPISA representation and spokesperson)
31. OTSA Tongan Language Week events (UOPISA representation)
32. Ministry of Pacific People Community Fono (UOPISA representation)

3.2 Chair and convener of executive and general meetings

3.2.1 I have chaired the meetings for UOPISA.

I have chaired all meetings with Otago Pacific presidents.

3.3 Chief representative and responsible for all internal and external relations.

3.3.1 I have attended the regular Pacific Leadership Group meetings.

I have maintained contact with the member associations of UOPISA through online chat forums and in person meetings.

3.4 To establish and maintain our relationship with OUSA, Te Roopū Māori and the University, where appropriate.

3.4.1 I have attended all OUSA exec meetings for the third quarter. I work collaboratively with OUSA president Melissa on issues regarding our Pasifika students, review of the Pacific Development Office and the future budget line we are hoping to establish, Pacific pathway for law are some examples of work we hope to get outcomes for. Me and Melissa have a weekly catch up or debrief on how my work is going so far. Melissa has enquired and assisted me with trying to find a designated space for UOPISA. She is currently waiting to hear back from the Chief Operating Officer.

I have maintained a good relationship with Te Roopū Māori (TRM) by maintaining regular contact with TRM Tumuaki Jade Mill. Me and Jade have weekly catch ups and check in with each other and discuss our collaboration events. We have had our TRM x UOPISA Quiz Night where we had kai, games and fellowshiped with our Māori brothers and sisters.

TRM and UOPISA had successfully pulled off our combined Leadership Weekend on August 5th and 6th. We then had a debrief dinner with our executives. The partnership between TRM and UOPISA is more closer than ever and it's heart-warming to see that TRM are very supportive and backing UOPISA in everything that we do. I appreciate and very grateful for our relationship with TRM and look forward to holding future events.

I also was invited to chair TRM's Special General Meeting.

3.5 Establish and maintain relationships with external/internal stakeholders where appropriate

- a) Tangiliima Feleti (Manager of Pacific Islands Centre).
- b) Dr. Tasileta Teevale (Director of Pacific Development Office).
- c) Dr. Losa Moata'ane (Associate Dean Pacific Division of Sciences).
- d) Dr. Michelle Schaaf (Associate Dean Pacific Division of Humanities).

- e) Esmay Eteuati (Associate Dean Pacific Otago Business School and Division of Commerce).
- f) Dr Xaviour Walker (ADP Health Sciences)
- g) Tofilau Nina Kirifi-Alai (Manager Pacific External Engagement – Auckland)
- h) Taurira Pasifika
- i) Ministry of Foreign Affairs and Trade
- j) Ministry of Pacific Peoples
- k) LeVa
- l) Pacific Island Law Student Association
- m) Humanities Otago Pacific Student Association
- n) Biomedical Otago Pacific Student Association
- o) Pacific Island Health Professional Student Association
- p) Otago Pacific Island Commerce Student Association
- q) Science Student Pacific Island Association
- r) Otago Tongan Student Association
- s) Otago Kiribati Island Student Association
- t) Otago Niuean Student Association
- u) Otago Samoan Student Association
- v) Otago Melanesian Island Student Association
- w) Otago Cook Island Student Association
- x) Otago Fijian Island Student Association

Part Four: Goals and your Progress

1. To establish sustainable funding for UOPISA
 - a) I plan to set up a budget streamline structure that ensures our association receive financial support for the academic and cultural initiatives they provide for our students.
 - b) I put this through to the referendum and has been voted and passed. I will work with OUSA on this next semester on what our next steps are.
 - c) While I wait to work with OUSA, I also have seeked assistance from Pacific Development Office to have a similar stream of funding like how TRM and Māori Development Office operate. Tasileta the Director of Pacific Development Office is waiting till the new director Claire officially begins to question whether that process of funding is appropriate for UOPISA and Pacific Development Office.
 - d) I plan on having my own meeting with the Director of Student Services to see how she can help us with our budget line.
 - e) I had a meeting with Debbie, OUSA's CEO and she is following up with some matters and get back to me.
 - f) I have emailed Director of Student Services and still waiting for a response.
 - g) I will go to her office sometime this week and follow up in person.

2. To establish an office space for UOPISA
 - a) I have raised this with Melissa and she has asked the COO on our behalf.

- b) I have also told the Director of Pacific Development Office the need to have our own designated space. I specifically mentioned it would be nice to have the building next door to the new Pacific Island Centre to maintain good relationships with the Pacific Island Centre and its similar to how TRM and Maori centre are situated next door to each other.
 - c) I have emailed Director of Student Services and still waiting for a response.
3. Pasifika Mental Health Campaign
- a) We are in the works of our UOPISA Mental Health Week which is driven by Susana Jones.
 - b) The planning has been done and we are just waiting for the NZ national theme week to be released or we will make our own.
 - c) We have strengthened our relationship with LeVa on the Mental Wealth workshop and have briefly discussed with them to help out with our Mental Health Week which they were keen to do.
 - d) Our plan is set out below
 - Monday 19th September - Bowling
 - Tuesday 20th September – Movie Night
 - Wednesday 21st September – Le Va Mental Wealth Workshop & Convo's with the Bros.
 - Thursday 22nd September – Le Va FLO Talanoa Workshop
 - Friday 23rd September - Pacific Awards Night
 - Sunday 25th September - Praise & Worship
4. To document UOPISA history at the Hocken repository
- a) Discussions and plans have been put in place and will be worked on by myself and our Secretary Rebecca.
 - b) We are still gathering information and photos.
 - c) This will be submitted by the end of our AGM.
5. Support and lobby for a Pacific entrance pathway into law school
- a) I put this through to the referendum and has been voted and passed. I will work with OUSA on this next semester on what our next steps are moving forward.
 - b) OUSA is not binded to action this. However, I am working with Caitlyn on this. I had a meeting with Caitlyn and we mapped out a plan for her to have a meeting with Law Dean Shelly and ADP of Humanities Michelle.
 - c) Caitlyn had a response from Law Dean Shelly, where she is waiting for Alex Latu to return back from leave and they will have a meeting and Caitlyn will report back to me and we can from there.

Part Five: General

During this quarter, I have:

1. Assisted associations and student with their queries.
2. Talanoa to high school students at ASDAH (Auckland Seventh Day Adventist High) about life after high school and promoting the uni life and for students to come to Otago University.

