

## ☺ OUSA Executive 2024 Elections Information ☺

Thank you for your interest in becoming an OUSA executive! Whilst this is super exciting, we also know it can be a bit confusing and daunting. So I have put all the info I can think of into this doc! You got this!!

### *Step 1: Finding the right role for you*

There are general executive duties for all executive officers which include being available for executive meetings and training, responding to all communications, and volunteering at OUSA events, etc. Executive meetings are my personal favourites!! This is where the heart of the conversation happens, and where the decisions are made. They get a bit juicy debating what is best for students and how we can best support our members.

There are of course more specific duties for each role. You can read up on these here:

[https://www.ousa.org.nz/files/editor/1648600946\\_Duties%20of%20an%20Executive%20Officer.pdf](https://www.ousa.org.nz/files/editor/1648600946_Duties%20of%20an%20Executive%20Officer.pdf)

Although please bear in mind we are currently reviewing this policy!

You can also email any of the roles to ask questions or catch up:

1. President, Quintin Jane: [president@ousa.org.nz](mailto:president@ousa.org.nz)
2. Administrative Vice President, Imogen Macalister: [adminvp@ousa.org.nz](mailto:adminvp@ousa.org.nz)
3. Finance and Strategy Officer, Emily Fau Goodwin: [finance@ousa.org.nz](mailto:finance@ousa.org.nz)
4. Academic Representative, Mia Heaphy: [academic@ousa.org.nz](mailto:academic@ousa.org.nz)
5. Welfare and Equity Representative, Kaia Jamieson: [welfare@ousa.org.nz](mailto:welfare@ousa.org.nz)
6. Postgraduate Students' Representative, Keegan Wells: [postgrad@ousa.org.nz](mailto:postgrad@ousa.org.nz)
7. Clubs and Societies Representative, Emily Bull: [clubsrep@ousa.org.nz](mailto:clubsrep@ousa.org.nz)
8. International Students' Representative, Cyrus Yam: [international@ousa.org.nz](mailto:international@ousa.org.nz)
9. Political Representative, Tessa Campbell: [political@ousa.org.nz](mailto:political@ousa.org.nz)
10. Residential Representative, Lilly Baird: [residential@ousa.org.nz](mailto:residential@ousa.org.nz)

Or you can email Imogen [adminvp@ousa.org.nz](mailto:adminvp@ousa.org.nz). It is my job to know the ins and outs of each role. I am more than happy to answer questions or catch up!

### **TIME COMMITMENTS**

The President works 40 hours a week. The AVP, Finance, Academic, and Welfare roles work 20 hours per week. Postgrad, Clubs, International, Policial, and Residential roles work 10 hours per week. Please ensure you can commit to this before signing on, the more you put in the more you will get out.

## *Step 2: Nominating Yourself*

Nominations open **4th September 9am** and close **7th September 4pm**

Come to OUSA main office reception within this timeframe with your student ID to fill in the form. You will need two other UoO students with IDs to sign the form to 'move' and 'second' your nomination. You will be given more information about the elections when you fill out the form.



OUSA MAIN RECEPTION IS HERE!  
640 Cumberland Street | Situated near the union lawn :)

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## *Step 3: The Beginning of your Elections Campaign!*

Once nominations have closed, your election campaign begins! ;) Critic is your absolute lifeline, and you will need to do two things for this:

1. The photographer from Critic will take your photo which will be used for advertising purposes and promotional material. The photographer will be available from **4-5pm Thursday 7 September** at the Critic office on the first floor of the OUSA main offices, overlooking the balcony. It is crucial to show up to this and if you cannot attend please email Donna Jones at [secretary@ousa.org.nz](mailto:secretary@ousa.org.nz)
2. Critic will also include a short blurb written by you about who you are/ why you're running and why people should vote for you! **Blurbs are to be sent to Critic [critic@critic.co.nz](mailto:critic@critic.co.nz) by 5:30pm 7 September.** The word limit is 150 words for the Presidential candidates and 100 words for other positions (short and sweet but NO bullet points). I've heard if you exceed the word count they just cut it off at the limit, or if you miss the deadline they will not be printed., hehe u got this.



Critic Balcony

#### Step 4: Candidates Meeting

Once nominations have closed, all candidates **must** attend a rules briefing and meet the Returning Officer in the Executive Bullpen in the OUSA main office at **4.20pm 7 September 2023**. If you can't make it you could send a friend along or contact Donna Jones on [secretary@ousa.org.nz](mailto:secretary@ousa.org.nz) or the Returning Officer [returningofficer@ousa.org.nz](mailto:returningofficer@ousa.org.nz). It won't take too long but it's important everyone knows what to expect and gets a chance to ask questions!

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#### Step 5: Continuing your Elections Campaign!

OUSA promotes candidates by covering the bollards outside the Union Building with candidate posters. You must email a colour A3 portrait poster of yourself: your name, the position you are running for to the OUSA marketing team [anna@ousa.org.nz](mailto:anna@ousa.org.nz) by **12pm 8th September**. Here are some examples below. **Do not use OUSA green!**



Further campaign initiatives include: putting up posters of yourself, chalking across campus, lecture bashing, approaching colleges and more! You may have campaign volunteers, endorsements from Clubs and Societies and run giveaways. There are some rules around this though so you must read the election policy: [https://www.ousa.org.nz/files/editor/1691464771\\_Updated%20Election%20Policy.pdf](https://www.ousa.org.nz/files/editor/1691464771_Updated%20Election%20Policy.pdf). You can also email the Returning Officer to check [returningofficer@ousa.org.nz](mailto:returningofficer@ousa.org.nz).

### ***Step 6: Candidate Forums***

These forums are a relaxed interview style with Critic and Radio One where you'll be asked questions and you'll get to speak to the audience (and those listening to the Rad1 broadcast) about what you're passionate about and why you're running!

The dates are:

- **Wednesday 13th September 1pm** in the Main Common Room (MCR): President, Administrative Vice President, Finance and Strategy Officer, Academic Representative, Welfare and Equity Representative
- **Thursday 14th September 1pm** in the Main Common Room (MCR): Postgraduate Representative, International Representative, Clubs and Societies Representative, Political Representative, Residential Representative



Main Common Room  
Near the Link area / opposite Auahi Ora

You might also be invited to be interviewed at another occasion! Such as, if we get enough Presidential candidates we will also run a spicy presidential debate!! Or on air in the studio with Radio One! More info later :)

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### ***Step 7: Voting and Results***

Elections will run 18th September 9am to 21st September 4pm. This will be online.  
The link to voting will be: [voting.ousa.org.nz](https://voting.ousa.org.nz)

OUSA will be promoting how to vote and encouraging students to vote although we cannot endorse anyone.

The results will be announced around 4.30pm on 21st September 2023 in the Terrace Lounge (top floor of the University Union Building). You're invited, and welcome to bring friends!

All the best, you got this! If you have any questions don't hesitate to contact the lovely Donna Jones at [secretary@ousa.org.nz](mailto:secretary@ousa.org.nz).